

MEMORANDUM

October 2, 2009

TO: Art Holmes, Department of Transportation
David Dise, Department of General Services
Bob Hoyt, Department of Environmental Protection

FROM: Chris Cihlar, CountyStat Manager

SUBJECT: Pre- and post-reorganization Overtime in DOT, DGS and DEP

The following items were identified for follow up during the October 2, 2009 CountyStat meeting:

1. Further analyze the overtime trend in the Department of General Services (DGS), including the spike in the Facilities division in January 2009, and the upward trend in Fleet Management Services since the reorganization.
Responsible party: DGS
Other parties involved: CountyStat
Deadline: December 4, 2009
2. Analyze the required Federal Transit Administration standards (i.e. bus to mechanic ratio) with respect to the consequences of failing to meet that standard. As part of this analysis, identify best practices for operating fleet management to assist the County in efforts to improve Count's fleet operations.
Responsible party: DGS
Other parties involved: CountyStat
Deadline: December 4, 2009

cc: Timothy Firestine, Chief Administrative Officer
Fariba Kassiri, Assistant Chief Administrative Officer